



ADHIOK SOCIETY ASSOCIATION INC.

7/6-8 George Street, KINGSWOOD NSW 2747

Phones: 612-0401971195/ 6120401655073

Website: <http://www.adhiokasa.org>

Dear, ASA Administration Office,

Ref: APPLICATION FORM FOR PERSONAL LOAN

I, ----- hereby apply for the personal loan from the office of ASA incorporated association in Australia. In the event of my application approval, I agree to be bound by the rules of the association in **Chapter/Part E, Section 1 and number 1.9, 1.10 and 1.11 of the constitution**. Failure to comply with the above mentioned constitution rules must authorise the ASA administration authority to apply the appropriate measures on equivalent to the failure.

I nominated Mr/Mrs/Ms. ----- as my contacted witness/partner/parent/guardian/friend/cousin/uncle and/or next of kin etc.

Witness/contacted person Section

I, ----- agreed to be a contacted person on behalf of Mr/Mrs; ----- and I accepted to pay that amount to the ASA organisation should any failure occurred and/or breaching of the rule by the applicant.

Contact Details of the Applicant

Date	Name	Telephone	Address	Email

Contact Details of the Witness/Next Contact Person

Date	Name	Telephone	Address	Email

Applicant:

Name *Signature*
Mathiang Garang MGP

Witness/next

Name *Signature*
Garang Deng GDM

Pay Date: --/--/200--

Payback Date --/--/20--

ASA Officials Only:

Position: *Name* *Signature*
Chairperson: Kuer Dau Apai KDA

Secretary: Abuoi Garang Keer AGK

Treasurer: Machar Piok Keer MPK

Amount: \$ ----- ct -----

Interest: \$ ----- ct -----

Payback Date / /

PART/CHAPTER E: FINANCE

Section 1

- 1.1 The financial year for the association shall terminate on the 29th December each calendar year
- 1.2 The executive committee shall open and operate the bank account (s) of the association and keep the records for future auditing
- 1.3 Money received by the association will be deposited in to an account of the association
- 1.4 Payments out shall be done by cheque or order signed by at least two signatories (Chairperson/secretary and the Secretary for Finance shall be the two signatories for the association's account(s))
- 1.5 A fully audited (if need be) financial statement of the general accounts shall be presented to each general assembly meeting
- 1.6 The association in getting finances shall be nominating a qualified auditor from within its members or friends to audit the association accounts should the need arise to do so.
- 1.7 Finance of the Association shall be drawn from membership and subscription fees, donations, and income from activities of the association and/or funding/grants from community or youth organizations in Australia/overseas.
- 1.8 All the finance transactions including accommodation fee must be witnessed and signed by the signatories of the association by this rule, no transaction can be done if unsigned by the general treasurer and unwitnessed by the other two signatories
- 1.9 60% of the association's money will be invested in the term deposit account of the association while 40% will be invested in the current/saving account therefore, the association management committee/financial board can lend money to it members and expecting an interest at the end of the period agreed
- 1.10 Interest shall be 5% per month on the top of the amount borrowed
- 1.11 The maximum period shall be up to six months otherwise, should become an administrative issue and interest double after six months
- 1.12 the witness or the next contact person must be ready to act on

behave of the applicant that he/she 'by this rule' shall pay the amount borrowed should the applicant failed to do so, such person can be friend, guardian, relative and/or parent

1.13 the loan shall be released after having thoroughly been checked the official records of the applicant such as financial records, employment details and personal commitment to the ASA organization, if the applicant has not been committed to the development of ASA by full filling the above requirements then, there will be no sufficient reason to consider this application